



EMPOWER LA

Department of
NEIGHBORHOOD EMPOWERMENT

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Bylaw Amendment Application

The bylaws of a Neighborhood Council are established to provide a written framework and an organizational structure for the Neighborhood Council. The Neighborhood Council bylaws shall include, at a minimum, the information required by the City Charter, Ordinance and the Plan for a Citywide System of Neighborhood Councils. The bylaws should also include the information described in the original Certification Application Guidelines and Instructions as well as in applicable City policies, procedures, laws and ethical standards.

Completed applications will be accepted by the Department of Neighborhood Empowerment (Department) from **January 1, 2011 to May 1, 2011** via email at NCSupport@lacity.org and must include the following documents:

- Scanned electronic copy of the completed Bylaw Amendment Application signed by the Neighborhood Council President/Chair and another person authorized by the Neighborhood Council to submit the Bylaw Amendment Application.
- Electronic Copy (in a Word document) of the proposed Neighborhood Council's Bylaws, which complies with the Board of Neighborhood Commissioner's Bylaws Table of Contents Policy. Any bylaws not in compliance with the policy shall be returned for correction.

INCOMPLETE APPLICATIONS WILL BE RETURNED TO THE NEIGHBORHOOD COUNCIL.

Neighborhood Council Name: NORTH HILLS WEST NEIGHBORHOOD COUNCIL

- Do the proposed amendments to the bylaws comply with the Los Angeles City Charter - Article IX, applicable Ordinances, City Policies and the Plan for a Citywide System of Neighborhood Councils? Yes No
- Do the proposed amendments contain a change in the Board structure, e.g. decrease/increase in Board seats, changes in Board seat descriptions, etc.? No Yes -- please include the Neighborhood Council Board Structure Change Request Form

DECLARATION

We, the persons authorized by the above-named Neighborhood Council to submit bylaw amendments, under penalty of perjury, declare that a Brown Act noticed Neighborhood Council public meeting was held with a quorum of the Board present, and the proposed bylaws as submitted were approved as an official action of the Board per the Neighborhood Council's existing bylaw amendment provision or Board of Neighborhood Commissioners policy. If requested, we will provide the Neighborhood Council agenda and minutes or resolution supporting the proposed bylaw amendments.

Date of Board Action: 04/04/11

Board Vote: 6 yes 0 no 2 abstentions

President/Chair Signature: *Adam Halaby*

2nd Signatory Signature: *Ellie Hill Reese*

Print Name: ADAM HALABY

Print Name: Ellie Hill Reese

Email: _____

Email: *EllieHillReese@gmail.com*

Phone: (818) 266-7291

Phone: 310-404-6994

Please contact the Neighborhood Council Support Help Line with any questions or if you require electronic support in submitting this application: (213) 485-1360 or NCSupport@lacity.org (Form Updated 1/11)