



# **NORTH HILLS WEST NC BYLAWS**

**VERSION 12, 04-04-11**

04/04/2011

Motion to approve with corrections by Scott Goodman, Seconded by Paul Dumont

Record of vote:

Dawn Ailecher –Y, Maria Carrillo - Y, Adam Halaby - Y, David Hyman – A, Paul Dumont- Y,  
Scott Goodman – A, Jean Herweg – Y, Ellie Hill Reese – Y

Board Approval: 6 Yes, 2 Abstentions



## Bylaws Table of Contents

Article I	NAME
Article II	PURPOSE
Article III	BOUNDARIES
	Section 1: Boundary Description
	Section 2: Internal Boundaries
Article IV	STAKEHOLDER
Article V	GOVERNING BOARD
	Section 1: Composition
	Section 2: Quorum
	Section 3: Official Actions
	Section 4: Terms and Term Limits
	Section 5: Duties and Powers
	Section 6: Vacancies
	Section 7: Absences
	Section 8: Censure
	Section 9: Removal
	Section 10: Resignation
	Section 11: Community Outreach
Article VI	OFFICERS
	Section 1: Officers of the Board
	Section 2: Duties and Powers
	Section 3: Selection of Officers
	Section 4: Officer Terms
Article VII	COMMITTEES AND THEIR DUTIES
	Section 1: Standing
	Section 2: Ad Hoc



Section 3: Committee Creation and Authorization

Article VIII MEETINGS

Section 1: Meeting Time and Place

Section 2: Agenda Setting

Section 3: Notifications/Postings

Section 4: Reconsideration

Article IX FINANCES

Article X ELECTIONS

Section 1: Administration of Election

Section 2: Governing Board Structure and Voting

Section 3: Minimum Voting Age

Section 4: Method of Verifying Stakeholder Status

Section 5: Restrictions on Candidates Running for Multiple Seats

Section 6: Other Election Related Language

Article XI GRIEVANCE PROCESS

Article XII PARLIAMENTARY AUTHORITY

Article XIII AMENDMENTS

Article XIV COMPLIANCE

Section 1: Code of Civility

Section 2: Training

Section 3: Self Assessment

ATTACHMENT A – Map of Neighborhood Council

ATTACHMENT B - Governing Board Structure and Voting



## ARTICLE I NAME

The name of this Neighborhood Council shall be the North Hills West Neighborhood Council (“Council”).

## ARTICLE II PURPOSE

Principles of Governance - The purpose of the Council is to participate as a body on issues concerning our neighborhood and regarding the governance of the City of Los Angeles (“City”) in a transparent, inclusive, collaborative, accountable and viable manner.

A. The **MISSION** of the Council is:

1. To provide an inclusive and open forum for public discussion of issues of interest to the Council, including City governance, the needs of the Council, the delivery of City services to the Council area, and other matters of a City wide nature;
2. To advise the City on issues of interest to the Council, including City governance, the needs of the Council, the delivery of City services to the Council area, and other matters of a City wide nature;
3. To initiate, execute and support projects for the physical, social and cultural improvement of the Council area; and
4. To facilitate communication between the City and Community Stakeholders on issues of concern to the community and/or the Stakeholders.

B. The **POLICY** of the Council is:

1. To respect the diversity, dignity, and expression of views of all individuals, groups, and organizations within the community and/or involved in the Council;
2. To remain non-partisan with respect to political party affiliation and inclusive in our operations including, but not limited to, the process of electing or selecting the Board of Directors, Officers, and committee members, as hereinafter set forth;
3. To utilize the Early Notification System (ENS) to inform the Council and Community Stakeholders of matters involving the City and our community in a way that is tailored to provide opportunities for involvement in the decision-making process;
4. To encourage all Community Stakeholders to participate in activities of the Council;
5. To prohibit discrimination against any individual or group in our operations on the basis of race, religion, color, creed, national origin, ancestry, sex, sexual orientation, age, disability, marital status, income, homeowner/renter status, or political affiliation; and



6. To have fair, open, and transparent procedures for the conduct of all Council business.

### **ARTICLE III BOUNDARIES**

The Council covers a geographic area described below.

**Section 1: Boundary Description** - The boundaries abut the boundaries of adjacent Neighborhood Councils and include those areas of the City within the following lines of demarcation:

1. **North** – South Side of Devonshire Blvd;
2. **East** –West Side of 405 Corridors;
3. **South** – North Side of Roscoe Blvd; and
4. **West** –East Side of Balboa Blvd to Lassen, then following Bull Creek Wash.

The boundaries of the Council are set forth on the Map of the North Hills West Neighborhood Council Boundaries, attached as Addendum A.

### **ARTICLE IV STAKEHOLDER**

Neighborhood Council membership is open to all Stakeholders. “Stakeholders” shall be defined as those who live, work, or own property in the neighborhood and also to those who declare a stake in the neighborhood and affirm the factual basis for it. Members of the Council shall be referred to as “Community Stakeholders.”

### **ARTICLE V GOVERNING BOARD**

The Board of Directors (hereinafter “the Board”) shall be the Governing Body of the Council within the meaning of that term as set forth in the Plan.

**Section 1: Composition** - The Board shall consist of ten (10) Stakeholders elected, selected or appointed by the Board and/or Community Stakeholders. The composition of the Board shall be as follows:

1. **Residential Stakeholder Board Members (5)** – Open to Stakeholders 16 years of age or older who own a residence, or rent living quarter within the boundaries of North Hills West and can provide proof of such.
2. **General Stakeholder Board Members (5)** Open to Stakeholders 16 years of age or older who own a business, property or participate in a religious institution, educational institution, community organization, non-profit organization,



neighborhood association, school/parent group, faith based group, senior group, youth group, arts association, service organization, boys or girls club, cultural group, or environmental group within the NC boundaries and can provide proof of consistent, active membership of said group.

No single Stakeholder group shall hold a majority of Board seats unless extenuating circumstances exist and are approved by the Department of Neighborhood Empowerment ("Department").

**Section 2: Quorum** - The quorum shall be six (6) members of the Board. No floating quorums are allowed.

**Section 3: Official Actions** - A simple majority vote by the Board members present, including abstentions, at a meeting at which there is a quorum shall be required to take official action, unless specified otherwise in these Bylaws.

**Section 4: Terms and Term Limits** - Board members shall serve a two (2) year term commencing after being seated. There are: no term limits.

**Section 5: Duties and Powers** - The primary duties of the Board shall be to govern the Council and to carry out its objectives. No individual member of the Board shall speak for the Board or otherwise publicly represent a Board position unless authorized to do so by official action of the Board. The Board may, by official action, delegate to any individual the authority to present before any public body a standing Council position previously adopted by the Board or a statement that the Council has had insufficient time to develop a position or recommendation on a matter before that body. Such authority may be revoked at any time by the Board.

**Section 6: Vacancies** – Vacancies on the Board shall be filled using the following procedure:

Board Fills Vacancies:

- a. Any Stakeholder interested in filling a vacancy on the Board shall submit a written application directly to any Officer, seven (7) days prior to a General Meeting of the Board.
- b. The Board shall cause the matter to be placed on the agenda for the next regular meeting of the Board.
- c. The Board shall vote on the application at the meeting. If multiple applications for one seat have been submitted, the candidate with the most Board votes wins.
- d. The candidate who wins shall fill the remaining term of the Board seat unless an election or selection occurs sooner.



e. In no event shall a vacant seat be filled where a general election is scheduled to occur within 60 days of the date that a written application is presented to the Board.

**Section 7: Absences** - Any Board Member who misses three (3) regularly scheduled consecutive Neighborhood Council Governing Board Meetings during any twelve (12) month period will be automatically removed from the Board. Each Council Board Member absence shall be recorded in the Council's Meeting Minutes or other manner of Council record keeping, and that, upon missing the required number of Board Meetings for removal the Council Presiding Officer shall notify the Board Member of the absences and place on the agenda the removal of the Board Member at a regular or special Board meeting whereupon the Board shall determine the validity of the absences before taking action to remove the Board Member. Any meeting of the Neighborhood Council Governing Board, scheduled and noticed as per the Brown Act, shall constitute a meeting for the purpose of determining Board Member attendance.

**Section 8: Censure** - The Council can take action to publically reprimand a Board member for actions conducted in the course of Council business by censuring the Board member at a Council Board meeting. Censures shall be placed on the agenda for discussion and action.

**Section 9: Removal of Governing Board Members** – The Council shall consult with the Office of the City Attorney throughout any Board removal process. Board members may be removed in the following ways:

1. **Petition by Stakeholders**– A Board member may be removed from office by the submission of a written petition to any Board Member. It shall include: i) the identity of the Board member to be removed, ii) a description, in detail, of the reason for removal, and iii) the valid signatures of 5% of North Hills West Stakeholders based on the estimate of 24,000 stakeholders, not less than 1,200 stakeholders. Petition must clearly state detailed information (Items i, ii) as stated above on each page. Only original signatures will be deemed valid. Stakeholder may be contacted to verify validity.

a. Upon receipt of the complete written petition for removal, received via USPS Certified Mail and/or via email to a Board Officer and the DONE representative, seven (7) days prior to the next regularly scheduled General Board meeting; the matter shall be placed on the agenda for a vote of the Board at the next regular Council meeting.

b. Removal of the identified Board member requires a majority of the attending Board members

c. The Board Member who is the subject of the removal action shall have the right to deliver to Board Members a written statement about the matter and/or to speak at the Board Meeting prior to the vote, but shall not be counted as part of the quorum, nor allowed to vote on the matter.



2. **Petition by Board** – Prior to a Board Member being removed by petition by the Board, the President must issue at least two “warnings” in writing for each said offense. The issues must also be documented on the agenda following the said offense.

A Board Member may be removed from the Board for good cause, including, but not limited to, disruptive conduct; interfering with Council business; violations of the Bylaws, Operating Procedures or Code of Conduct following a Board Member’s submission to the Board of a petition which includes: i) the identity of the Board Member to be removed, ii) states the reason for removal by identifying the violation of the internal rules or procedures and specifies the conduct of the person including dates and actual offenses, and iii) contains the signatures of at least three (3) Board members.

a. The petition shall be delivered simultaneously to all Board Members, and ONE representative, via email and the matter placed on the agenda and scheduled for a vote at the next regular Board Meeting.

b. Removal of the identified Board member requires a majority of the attending Board Members.

c. The Board Member who is the subject of the removal action shall have the right to deliver to Board Members a written statement about the matter and/or to speak at the Board Meeting prior to the vote, but shall not be counted as part of the quorum, nor allowed to vote on the matter.

d. The Board member being removed must first have been censured by the Board once for the same action before a Petition by the Board for removal shall be considered by the Council.

If the vote for removal is affirmative, the position shall be deemed vacant and filled via the Council’s vacancy clause.

**Section 10: Resignation** - A Board member may resign from the Council and the position shall then be deemed vacant. Any member of the Board who ceases to be a Stakeholder is required to submit his or her resignation to the Board for discussion and action at a Board meeting. A Board Member who verbally states their resignation during a General Meeting shall be considered resigned effective immediately. No further action is necessary. If said Board Member rescinds the resignation, they will need to reapply following the “Vacancies” guideline in Section 6.

**Section 11: Community Outreach** - The Council shall direct that a system of outreach be instituted to inform Stakeholders as to the existence and activities of the Council, including its Board elections, to find future leaders of the Council, and to encourage all Stakeholders to seek leadership positions within the Council.



The Council shall have a standing Outreach Committee, which will report its activities and recommendations to the Board monthly at the regular Council meeting.

The Council shall maintain a web site presence to disseminate information to Council Stakeholders and others interested in the Council.

The Council Logo shall not be used without permission of the Events and Marketing Chair and/or the Board President.

## **ARTICLE VI OFFICERS**

**Section 1: Officers of the Board** - The officers of the Board (“Officers”) shall include the following: President, Vice President, Secretary, and Treasurer.

**Section 2: Duties and Powers** - The duties of the Officers are as follows and also include such additional duties as may be adopted by official action of the Board:

- a. The President shall act as the chief executive of the Council and shall preside over Council meetings. President shall set the General Board Meeting Agendas. President shall serve as liaison to DONE and report DONE directions as needed to NC. President is the official spokesperson for the NC and may delegate this task to a Board Member. The President shall write, deliver and publish any Board Resolutions, Actions or Community Impact Statements as approved by the Board. The President may delegate the above tasks as necessary to insure the productivity of the Board.
- b. The Vice President shall serve in place of the President, if the President is unable to serve. Vice President shall head one committee. The Vice President shall compile and maintain a list of stakeholders to serve as an Ad Hoc Grievance Panel at all times.
- c. The Secretary shall keep minutes of all General Board meetings and post to the Council website in a timely fashion upon Board approval. Secretary shall disseminate USPO mail in a timely fashion. Secretary shall share supply purchasing decisions in partnership with Treasurer.
- d. The Treasurer shall maintain the records of the Council's finances and books of accounts and perform other duties in accordance with the Council's Financial Management Plan and the Department’s policies and procedures. The Treasurer will be the sole P Card holder, however, may delegate others to authorize purchases as necessary.

**Section 3: Selection of Officers** -



Officer Positions shall be filled annually at the first official Board meeting following their election and at the subsequent one (1) year anniversary mark of the Officers' election in Board non-election years or as needed.

**Section 4: Officer Terms** - The Officers shall serve one (1) year term and serve at the pleasure of the Board. They may stand for reelection annually.

## ARTICLE VII COMMITTEES AND THEIR DUTIES

All Standing and Ad Hoc Committees shall be established by the Board. Suggestions for committees may come from Stakeholders or from members of the Board, and all such suggestions shall be voted upon by the Board.

**Section 1: Standing Committees** – The Standing Committees of the Council are: Budget and Finance Committee, The Events and Marketing Committee, The Planning and Land Use Committee, The Public Safety Committee, The Beautification & Infrastructure Committee, Emergency Preparedness Committee and Rules & Elections Committee

**Section 2: Ad Hoc Committees** – The Board may create Ad Hoc Committees as needed to deal with temporary issues.

### Section 3: Committee Creation and Authorization

**A. Committee Authority** – Committees shall meet to make recommendations to the Board for full Board for discussion and action. Committees may not publish their recommendations as if they are an independent body. Any Committee Board Members doing so shall be subject to censure and subsequent removal.

**B. Committee Structure** – Committee members shall be appointed by the President and ratified by the Board. Standing Committees shall be comprised of at least two (2) Board members and may include any interested Stakeholders. Ad Hoc Committees shall be comprised of [3] or less Board members and may include any interested Stakeholders.

**C. Committee Appointment** – All Committee Chairs shall be appointed by the Board in a board vote. **Only those Committee members who are Board members are eligible to serve as Chairman of a committee.** The Chairs shall keep a written record of Committee meetings and shall provide regular reports on Committee matters to the Board.

**d. Committee Meetings** – Committee meetings are subject to and shall be conducted in accordance with the dictates of the Brown Act. Minutes shall be taken at every Committee meeting.



e. **Changes to Committees** - The Board may establish, disband or make changes as needed to any Standing or Ad Hoc committee. Any such action by the Board shall be noted in the Council meeting minutes.

f. **Removal of Committee Members** – Committee members may be removed in the same manner in which they were appointed.

## ARTICLE VIII MEETINGS

All meetings, as defined by the Ralph M. Brown Act (*California Government Code Section 54950.5 et seq.*), shall be noticed and conducted in accordance with the Act and all other applicable laws and governmental policy.

**Section 1: Meeting Time and Place** - All meetings shall be held within the Council boundaries at a location, date and time set by the Board. A calendar of regular meetings shall be established by the Board at its first regular meeting of each calendar year.

a. **Regular Meetings** - Regular Council meetings shall be held at least once per quarter and may be held more frequently as determined by the Board. Prior to any action by the Board, there shall be a period of public comment. The Board shall determine the length and format of the period as appropriate.

b. **Special Meetings** – The President or a majority of the Board shall be allowed to call a Special Council Meeting as needed.

### Section 2: Agenda Setting

A. The President shall set the agenda for each Council meeting.

B. Any Stakeholder may make a proposal for action by the Council by submitting a written request to the Board or during the public comment period of a regular Council meeting. The President shall promptly refer the proposal to a Standing Committee or, at the next regular Council Meeting; the Board shall either consider the proposal or create an Ad Hoc Committee to consider the proposal. The Council is required to consider the proposal at a Committee or Board meeting, but is not required to take further action on the proposal. Proposals made under this subsection are subject to the rules regarding reconsideration.

**Section 3: Notifications/Postings** – Notice of a regular meeting shall be a minimum of three (3) days (72 hours) in advance of the meeting and at least one (1) day (24 hours) in advance of a Special Meeting. At a minimum, notice shall be posted at the Council's five (5) Public Notice Locations specified on the Posting Location Form filed with the Department, on its



website and emailed out to Stakeholders if the Council maintains such a database. Regular and Special Meeting agendas shall also be emailed to the Department.

#### **Section 4: Reconsideration**

The Board may reconsider or amend its actions through the following Motion for Reconsideration process:

- a. Before the Board reconsiders any matter, the Board must approve a Motion for Reconsideration. The Motion for Reconsideration must be approved by official action of the Board. After determining that an action should be reconsidered, the Board has the authority to re-hear, continue, or take action on the item that is the subject of reconsideration within any limitations that are stated in the Motion for Reconsideration.
- b. The Motion for Reconsideration must be brought, and the Board's approval of A Motion for Reconsideration must occur, either during the same meeting where the Board initially acted or during the Board's next regularly scheduled meeting that follows the meeting where the action subject to reconsideration occurred. The Council may also convene a special meeting within these specified time frames to address a Motion for Reconsideration.
- c. A Motion for Reconsideration may be proposed only by a member of the Board that previously voted on the prevailing side of the original action that was taken by the Board (the "Moving Board Member").
- d. The Moving Board Member may make the Motion for Reconsideration orally during the same meeting where the action that is the subject of reconsideration occurred, or by properly placing the Motion for Reconsideration on the agenda of a meeting that occurs within the allowed specified periods of time as stated above.
- e. In order to properly place the Motion for Reconsideration on the agenda of the subsequent meeting, the Moving Board Member shall submit a memorandum to the Secretary at least two (2) days in advance of the deadline for posting notices for the meeting. The memorandum must briefly state the reason(s) for requesting the reconsideration, and provide the Secretary with an adequate description of the matter(s) to be re-heard and the proposed action that may be adopted by the Board if the Motion for Reconsideration is approved.
- f. A Motion for Reconsideration that is properly brought before the Board may be seconded by any member of the Board.
- g. This reconsideration process shall be conducted at all times in accordance with the Brown Act.



## ARTICLE IX FINANCES

- A. The Board shall review its fiscal budget and make adjustments as needed to comply with City laws and City administrative rules, and to keep in compliance with Generally Accepted Accounting Principles and the City's mandate for the use of standardized budget and minimum finding allocation requirements.
- B. The Board shall adhere to all rules and regulations promulgated by appropriate City officials regarding the Council's finances, where the term "appropriate City officials" means those officials and/or agencies of the City of Los Angeles who have authority over Neighborhood Councils.
- C. All financial accounts and records shall be available for public inspection and posted on the Council website, if available.
- D. Each month, the Treasurer shall provide to the Board detailed reports of the Council's accounts.
- E. At least once each quarter, the President and at least one (1) other individual other than the Treasurer, who is designated by the Board, shall examine the Council's accounts and attest to their accuracy before submitting the documentation to the Department for further review.

## ARTICLE X ELECTIONS

**Section 1: Administration of Election** - The Neighborhood Council's election will be conducted by the City Clerk every two (2) years in every even-numbered year in accordance with the rules and regulations promulgated by the City Clerk. The City Clerk will hold these elections between March and June of the even-numbered years. The rules and regulations developed by the City Clerk shall take precedence over any inconsistent language in the Council bylaws.

**Section 2: Governing Board Structure and Voting** - The number of Board seats, the eligibility requirements for holding any specific Board seats, and which Stakeholders may vote for the Board seats are noted in Attachment B.

**Section 3: Minimum Voting Age** - All Community Stakeholders aged sixteen (16) years old and above shall be entitled to vote in the Neighborhood Council Elections.

### **Section 4: Method of Verifying Stakeholder Status**

Voters will verify their Stakeholder status by providing documentation acceptable to the City Clerk – Election Division. Stakeholder status may also be established by means of declaring a stake (or interest) in the neighborhood and providing documentation acceptable to the City



Clerk – Election Division supporting that declaration. Factual basis Stakeholders will also be required to provide a form of documentation to substantiate their factual basis claim.

### **Section 5: Restrictions on Candidates Running for Multiple Seats**

A candidate shall declare their candidacy for no more than one (1) position on the Council Board during a single election cycle.

## **ARTICLE XI GRIEVANCE PROCESS**

A. This grievance process is intended to address matters involving procedural disputes, such as the Board's failure to comply with Board Rules or these Bylaws. It is not intended to apply to Stakeholders who merely disagree with a position or action taken by the Board at one of its meetings, those grievances may be aired publicly at Council meetings.

B. To properly file/identify a grievance, a stakeholder shall specifically cite in writing, the following information as claimed to have been done by the Board. Stakeholder(s) or a Board Member may not file Grievances against individual Board Members.

1) Bylaw or Board Rule broken 2) Date broken 3) Deliberate intent to violate a board rule or Bylaw 4) Negative result of violation 5) Desired outcome of Grievance.

C. A grievance shall be received in writing to the Board via USPS Certified Mail and/or via email to each Board Member at least seven (7) calendar days prior to the General Board Meeting to be placed on the Agenda for consideration.

D. If a complaint is misfiled as a grievance, it shall be dismissed by the Board President or a simple majority of the Board as an agenda item.

E. If the Grievance meets the criteria in XIC, the Board President shall refer the matter to an Ad Hoc Grievance Panel comprised of five (5) Stakeholders randomly selected by the Board PRIOR to the Grievance being submitted as maintained by the Board VP. Said stakeholders shall excuse themselves, or may be excused by the Board President, if they have a personal relationship, perceived personal relationship or conflict of interest, to the Board or the Stakeholder(s) filing the Grievance.

F. Within 14 calendar days, starting the day after the General Board Meeting and the panel's selection, the Board shall coordinate a time and place for the panel to meet with the person(s) submitting a grievance to discuss ways in which the dispute may be resolved.

G. Within 14 calendar days, starting the day after such meeting, a member of the panel shall prepare a written report sent via email to the entire Board, outlining the panel's collective recommendations for resolving the grievance. The Board may receive a copy of the panel's report and recommendations prior to a Board meeting, but, in accordance with the Brown Act,



the matter shall not be discussed among the Board members until it is heard publicly at the next regular Council meeting.

H. All costs such as, but not limited to, copies, video copy, venue rental associated with filing a Grievance, are at the expense of the stakeholder filing the Grievance. These and other costs are **not** the responsibility of the Board of North Hills West. However, the Board may use previously approved funding for refreshments, copies and supplies at their discretion for the Grievance Panel.

## **ARTICLE XII PARLIAMENTARY AUTHORITY**

The Council shall use the Rosenberg's rules of order when conducting Council meetings. If Rosenberg's rules of order are silent on an issue, the Council shall refer to Robert's rules of order.

## **ARTICLE XIII AMENDMENTS**

A. Any Board member may propose an amendment to these Bylaws by requesting that the President place the item on the agenda.

B. Any Stakeholder may propose an amendment to these Bylaws during the public comment period of a regular Council meeting.

C. Any proposal to amend the Bylaws shall be formalized in writing and noticed on the agenda for public discussion and Board vote at the next regular Council meeting.

D. An amendment to these bylaws requires a simple majority vote of the Board members present at a duly noticed general or special meeting. All changes shall then be forwarded to the Department for review and approval.

E. Amendments shall not be valid, final or effective until approved by the Department. Once approved, any changes in the Bylaws shall become effective immediately.

## **ARTICLE XIV COMPLIANCE**

The Council, its representatives, and all Community Stakeholders shall comply with these Bylaws and with any additional Standing Rules or Procedures as may be adopted by the Board of Directors as well as all local, county, state and federal laws, including, without limitation, the Plan for Citywide System of Government (hereinafter referred to as "the Plan"), the City Code of Conduct, the City Governmental Ethics Ordinance (*Los Angeles Municipal Code Section 49.5.1*), the Brown Act (*California Government Code Section 54950.5 et seq.*),



the Public Records Act, the American Disabilities Act, and all laws and governmental policies pertaining to Conflicts of Interest.

**Section 1: Code of Civility** – The Council, its representatives, and all Community Stakeholders shall conduct all Council business in a civil, professional and respectful manner.

**Section 2: Training** – All Board members shall take training in the fundamentals of Neighborhood Council, including, but not limited to, ethics, funding, workplace violence and sexual harassment trainings provided by the City within forty-five (45) days of being seated, or they will lose their Council voting rights.

**Section 3: Self Assessment** – Every year, the Council shall conduct a self assessment pursuant to Article VI, Section 1 of the Plan.



# ATTACHMENT A [North Hills West Boundaries]

