

NORTH HILLS WEST NEIGHBORHOOD COUNCIL					
	TREASURER'S REPORT		<b>Month of June 2010</b>		
Fiscal Year: July, 2009 to June 30, 2010					
<b>Prepaid Charge Card</b>					
<b>Expenditures</b>	<b>Posted</b>	<b>Description</b>	<b>Budget Category</b>	<b>June 01 to Jun 30, 2010</b>	<b>Totals</b>
No Valley Regional Conf	6/2/10	Entertainment-Sr Dance	Sr Dance	\$ 500.00	\$ 500.00
Food for Less	6/2/10	Cookies for 6/2/10 mtg	Refreshments	\$ 6.00	\$ 6.00
Ralphs	6/17/10	Veggie trays for mtg 6/16/10	Refreshments	\$ 20.86	\$ 20.86
Verizon	6/17/10	Council Cell phone charge	Communications/Tech	\$ 46.90	\$ 46.90
Office Depot	6/25/10	Various supplies-see list	Supplies	\$ 47.99	\$ 47.99
IXWebHosting	6/30/10	Web Hosting service	Communications/Tech	\$ 44.85	\$ 44.85
			<b>Total for May</b>	<b>\$ 666.60</b>	<b>\$ 666.60</b>
Prepared by Ron Forbes, Treasurer					

NORTH HILLS WEST NEIGHBORHOOD COUNCIL

Treasurers Report, June 2010  
July 1, 2009 to June 30, 2010

**Commercial Prepaid Checking Acct.**

<b>Expenditures</b>	<b>Posted</b>	<b>Description</b>	<b>Budget Category</b>	<b>June 1 to June 30/10</b>	<b>Totals</b>
Our Community School	6/2/10	Neighborhood Grant	CommProjects	\$1,000.00	\$1,000.00
Darrell Murphy	6/4/10	Webmaster-Jan.Feb,Mar	Outside Svcs/Web	\$ 600.00	\$ 600.00

**Total      \$1,600.00**

Prepared by Ron Forbes, Treasurer

NORTH HILLS WEST NEIGHBORHOOD COUNCIL  
4th QTR 2009-2010 BUDGET  
Fiscal Year: July 1, 2009 - June 30, 2010

**Outreach**

**Month of June 2010**

	Description	Budgeted	Spent	Balance	YTD Total
Postage	Mailing for Meetings & Events	\$1,200.00	\$0.00	\$1,200.00	\$3,254.67
Communications/Technology	DSL, Website, e-mail, phone-fax	\$250.00	\$91.75	\$158.25	\$1,381.01
Outreach/Advertising	Signs/Banners/promo/handouts, décc	\$1,400.00	\$0.00	\$1,400.00	\$10,689.18
Women Veterans Lunch	Gift bags	\$0.00	\$0.00	\$0.00	\$427.91
Senior Symposium	Catering, equipment, etc.	\$0.00	\$0.00	\$0.00	\$3,000.72
Elections	Yrly Independent admin-other costs	\$0.00	\$0.00	\$0.00	\$1,676.20
Community Projects/Sponsorships	Booths. Supplies. Clean-up/other	\$1,000.00	\$1,000.00	\$0.00	\$2,098.14
Other as approved by Board		\$600.00	\$0.00	\$600.00	\$0.00
Refreshments	Meeting & events food & drinks	\$750.00	\$26.86	\$723.14	\$362.11
Outside Svcs/Community Events	Rentals for events, etc	\$500.00	\$0.00	\$500.00	\$1,800.00
Senior Dance	Band Fee	\$500.00	\$500.00	\$0.00	\$1,000.00
Greek Festival	Booth Space for handouts & info	\$500.00	\$0.00	\$500.00	\$0.00
<b>Sub Totals</b>		<b>\$6,700.00</b>	<b>\$1,618.61</b>	<b>\$5,081.39</b>	<b>\$25,689.94</b>

**Operations**

Expense	Description	Budgeted	Spent	Balance	YTD Total
Equipment	Purchase & Maintenance	\$350.00	\$0.00	\$350.00	\$227.94
Communications equipment	GPS disks, User licenses for Rinos	\$0.00	\$0.00	\$0.00	\$569.96
General Operations	Other Board approved expenditures	\$700.00	\$0.00	\$700.00	\$0.00
Utilities	PO Box, Water, Power, etc.	\$100.00	\$0.00	\$100.00	\$25.00
Office Supplies/Printing	Paper, Mtg supplies, ink, Bus Cards	\$500.00	\$47.99	\$452.01	\$1,655.32
Rent	Storage, Office, Meeting Space	\$450.00	\$300.00	\$150.00	\$1,650.00
Outside Svcs/Transcribing/Clerical	Transcribing minutes-Other Clerical	\$2,500.00	\$0.00	\$2,500.00	\$4,543.50
Outside Svcs/ Web	Web Master	\$600.00	\$600.00	\$0.00	\$3,000.00
Outside Svcs/Videography	Videography	\$1,400.00	\$0.00	\$1,400.00	\$4,125.00
<b>Sub Totals</b>		<b>\$6,600.00</b>	<b>\$947.99</b>	<b>\$5,652.01</b>	<b>\$15,796.72</b>

**Community Improvements**

Expense	Description	Budgeted	Spent	Balance	YTD Total
Emergency Preparedness	Evergency Supplies & Storage	\$0.00	\$0.00	\$0.00	\$0.00
Infrastructure/Purchase	Streets, Sidewalks, etc.	\$0.00	\$0.00	\$0.00	\$0.00
<b>Sub Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Grand Totals      \$13,300.00    \$2,566.60    \$10,733.40    \$41,486.66**

NORTH HILLS WEST NEIGHBORHOOD COUNCIL

4th QTR 2009-2010 BUDGET

Fiscal Year: July 1, 2009 - June 30, 2010

**Month of June 2010**

Note 1) a \$306.25 amount was added to Sep 09 Apple 1 amount.

Note 2) There are some discrepancies due to DONE using the figure for credit card amounts from June 22, 09 thru June 21, 10 while the Treasurers Reports are based on July 1, 09 through June 30, 10. It would be easier if the credit card amounts were based on the actual Fiscal Year.

DONE indicates that we have \$3314.83 in rollover funds from the 2009/2010 fiscal year. \$41,486.66 that was spent plus \$3314.83 comes to \$44801.49 leaving a difference of \$198.51 that the differences in the accounting periods will probably explain.

Proposed Budget 5-13-10

NORTH HILLS WEST NEIGHBORHOOD COUNCIL

2010-2011 BUDGET

Fiscal Year: July 1, 2010 - June 30, 2011

**100 Outreach**

Code	Sub	Category	Description	1st Qtr	2nd Qtr`	3rd Qtr	4th Qth	Total
	101	Postage	Mailing for Meetings & Events	1200	1200	1200	1200	4800
	102	Communications/Technology	DSL, Website, e-mail, phone-fax	250	250	250	250	1000
	103	Outreach/Advertising	Signs/Banners/promo/handouts, décc	600	600	600	600	2400
	103b	Printing	Agenda/Newsletters	1000	1000	1000	1000	4000
	104	Elections	Yrly Independent admin-other costs	0	0	0	0	0
	105	Community Projects/Sponsorships	Booths-Supplies.Clean-up/other	500	500	500	500	2000
		Other as approved by Board		250	250	200	250	950
	106	Refreshments	Meeting & events food & drinks	750	750	750	750	3000
	107	Outside Svcs/Community Events	Rentals for events, etc	500	500	350	500	1850
		Senior Dance	Band Fee	0	0	0	500	500
		Greek Festival	Booth space for handouts & info	0	0	0	500	500
Sub Totals				5050	5050	4850	6050	21000

**200 Operations**

Code	Sub	Category	Description	1st Qtr	2nd Qtr`	3rd Qtr	4th Qth	Total
	201	Equipment	Purchase & Maintenance	350	350	350	350	1400
	201b	General Operations	Other Board approved expenditures	500	500	500	500	2000
	201c	Bus Cards/Name Plates/Badges		200	200	200	200	800
	202	Utilities	PO Box, Water, Power, etc.	100	500	100	100	800
	203	Office Supplies	Paper, Mtg supplies, ink,	500	500	500	500	2000
		Printing/Copying	Reports/pictures etc	300	300	300	300	1200
	204	Rent	Storage, Office, Meeting Space	450	450	450	450	1800
	205	Outside Svcs/Transcribing/Clerical	Transcribing minutes-Other Clerical	1500	1500	1500	1500	6000
	206	Outside Svcs/ Web	Web Master	600	600	600	600	2400
	207	Outside Svcs/Videography	Videography	1400	1400	1400	1400	5600
Sub Totals				5900	6300	5900	5900	24000

**300 Community Improvements**

Code	Sub	Category	Description	1st Qtr	2nd Qtr`	3rd Qtr	4th Qth	Total
	301	Emergency Preparedness	Evergency Supplies & Storage	0	0	0	0	0
	302	Infrastructure/Purchase	Streets, Sidewalks, etc.	0	0	0	0	0
Sub Totals				0	0	0	0	0

**Grand Totals            10950            11350            10750            11950            45000**

## Proposed North Hills West NC Budget FY 10/11

<b>Funds</b>		
Yearly Allocation	\$	45,000.00
Rollover	\$	-
<b>Total</b>	<b>\$</b>	<b>45,000.00</b>

**Budget**

	Annual Total
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**Codes**

	100 Operations	%	Total
FAC	PO Box Rental		500
UTI	Phone Systems		600
PRI	Printing/Copying		1,200
COM	Computer Software/Supplies		1,000
COP	Copying Expense		1,000
OFF	Office Supplies		2,000
OFF	General Operations		2,000
OFF	Equipment-purchase & maintenance		1,400
RET	Retreat		0
OFF	Business Cards/Name Plates/Badges		800
TAC	Accountant Review		0
TAD	Staffing-Administrative/Apple One		2,500
TRC	Transcription		0
TRL	Translation		0
VID	Videography		4,500
	<b>Sub Total</b>	<b>38.89%</b>	<b>\$ 17,500</b>

	200 Outreach		Total
ADV	Advertising		2,400
ADV	General Neighborhood Outreach		3,000
BAN	Banners		400
ELE	Elections		0
EVE	4th of July		0
MAT	Printing of agendas/newsletters		4,000
MEE	Meeting Refreshments & Space Rental		2,500
NAT	National Night Out		0
NEW	Newsletters		0
MAT	Postage		6,000
PRI	Printing		700
WEB	Website Maintenance/Enhancement/Creation		2,500
	<b>Sub Total</b>	<b>47.78%</b>	<b>\$ 21,500</b>

	300 Community Improvement		Total
BEA	Tree Planting		0
CSE	Community Projects/Sponsorships		3,000
EMR	Emergency Preparedness		0
CSE	Community Events/rentals etc		3,000
LAF	Local Fire Station Ice Maker		0
LAP	Local Police Department Gym Equipment		0
LAU	Local Elementary School Computer Lab		0
LIB	Local Library Branch Books		0
MAY	Mayor's Day of Service Local High School Landscaping		0
MED	Median Beautification		0
MUR	Mural Restoration/Creation		0
REC	Local Rec & Parks Center New Furniture		0
SUR	Traffic Survey		0
	<b>Sub Total</b>	<b>13.33%</b>	<b>\$ 6,000</b>

	400 Neighborhood Purpose Grants		Total
NON	Neighborhood Purpose Grant-Boys & Girls Club 501(3)c		0
LAU	Neighborhood Purpose Grant-LAUDS High School		0
	<b>Sub Total</b>	<b>0.00%</b>	<b>\$ -</b>

Grand Total	<b>\$</b>	<b>45,000</b>
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Budget Narrative:

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**Codes** **Description**

ADV	Advertisement
AUD	Audio Services
BAN	Banners
BEA	Beautification Project
CAT	Catering/Event Refreshments
CLE	Community Cleaning
COM	Computer Software/Supplies
COP	Copying Expense
CSE	Community Services
EDU	Educators/Trainers
ELE	Election Exp
EMR	Emergency Preparedness
EVE	Event Exp/Refreshments
FAC	Facilities - Related Fees
GRA	Graffiti Removal
LAF	LAFD Purchase
LAN	Community Landscaping
LAP	LAPD Purchase
LAU	LAUSD/Educational Support /Grant
LIB	Library Purchase
MAT	Material Distribution
MAY	Mayor's Day of Service
MED	Medians
MEE	Meeting Exp.
MUR	Murals
NAT	National Night Out
NEW	Newsletter Exp.
NON	Non Profit Support/Grant
NUS	NUSA Conference
OFF	Office Equip./Supplies
PAR	Parade
PCD	NC Pcard Transactions
PHO	Photocopier Lease
POS	Postage Exp.
PRI	Printing Exp.
REC	Rec & Parks Purchase
RET	Retreat Exp.
STO	Storage Rental
SUR	Surveys
TAC	Temps - Accounting
TAD	Temps - Administrative
TRC	Transcription
TRL	Translation
UTI	Utilities
VID	Videography
WEB	Website Exp

U.S. Bank Access® Online

City of LA - DONE  
Our Payment Products Logout

Transaction Management  
• Transaction List  
Account Information  
Reporting  
My Personal Information

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**Transaction Management**  
Card Account Summary with Transaction List

Card Account Number: \*\*\*\*\*5026, RONALD FORBES [Switch Accounts](#)

[» Trans List](#)

**[-] Card Account Summary**

Account Number: ● ...5026  
Account Name: RONALD FORBES

Billing Cycle Close Date:

Open Account

**[-] Search Criteria** [Return to top](#)

[Basic Search](#)

Transaction Date:   to

Transaction Amount:  \$  to \$   Purchase ID:

Merchant Name:

Disputed Transactions:  Reallocated Transactions:

Display  Transactions per page

Reset & Search with Defaults

**[-] Transaction List** [Return to top](#)

Records 1 - 8 of 8

[Check All Shown](#) | [Uncheck All Shown](#)

Select	Status	Trans Date	Posting Date	Merchant	City/State	Amount	Detail	Purchase ID	Accounting Code
<input type="checkbox"/>		06/30	07/01	EVENKEELPRO	818-519-1399, CA	\$375.00		4052092582	
<input type="checkbox"/>		06/30	07/01	EVENKEELPRO	818-519-1399, CA	\$388.12		4052069159	
<input type="checkbox"/>		06/29	06/30	IX WEB HOSTING	800-861-9394, OH	\$44.85		3059425474	
<input type="checkbox"/>		06/23	06/25	OFFICE DEPOT #5125	800-463-3768, CA	\$47.99		523755620001	
<input type="checkbox"/>		06/17	06/18	VERIZON WRLS MY ACCT	800-9220204, CA	\$46.90		0270722778	
<input type="checkbox"/>		06/16	06/17	RALPHS #0704	GRANADA HILLS, CA	\$20.86			
<input type="checkbox"/>		06/02	06/03	NORTH VALLEY REGIONAL CHA	818-349-5676, CA	\$500.00		q86b3396	
<input type="checkbox"/>		06/02	06/03	FOOD4LESS #0354	NORTH HILLS, CA	\$6.00			

Disputed Reallocated Detail Level Extracted Reallocation Locked

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Records 1 - 8 of 8

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**PROBABLE EXPENSES FOR THE JULY AND AUGUST 2010**

<u>ITEM</u>	<u>JULY</u>	<u>AUGUST</u>
Supplies (paper/ink/toner/etc)	250.00	250.00
Rent	150.00	150.00
Refreshments	100.00	100.00
Webmaster	1700.00	200.00
Videographer	375.00	375.00
Printing	150.00	150.00
Printing/mailing	2500.00	350.00
Council phone	50.00	50.00
Business cards	400.00	.00
Name tags/desk names	250.00	
Notetaker	250.00	250.00
Equipment	400.00	100.00