

NORTH HILLS WEST NEIGHBORHOOD COUNCIL					
	TREASURER'S REPORT		Month of July 2010		
Fiscal Year: July , 2010 to June 30 ,2011					
Prepaid Charge Card					
Expenditures	Posted	Description	Budget Category	June 01 to Jun 30,2010	Totals
even keel productions	7/1/10	Video 5-19-10 meeting	Videography	\$ 388.12	\$ 388.12
even keel productions	7/1/10	Video 6-16-10 meeting	Videography	\$ 375.00	\$ 375.00
USPS	7/5/10	5 books stamps for mailig	Postage	\$ 44.00	\$ 44.00
Office Depot	7/5/10	Black ink cartridges	Office Supplies	\$ 72.54	\$ 72.54
Office Depot	7/5/10	150 copies for Maria	Printing,copying	\$ 40.08	\$ 40.08
Food for Less	7/8/10	Cookies for 7-7-10 meetig	Refreshments	\$ 3.87	\$ 3.87
Office Depot	7/19/10	Name badge for Jean Herweg	Bus cards,name,badges	\$ 10.96	\$ 10.96
Verizon	7/19/10	Council phone bill	Phone Systems	\$ 46.90	\$ 46.90
Food for Less	7/22/10	Food for 7/21/10 meeting	Mtg refreshments	\$ 21.55	\$ 21.55
Office Depot	7/22/10	Name badge for many	Bus cards,name,badges	\$ 87.71	\$ 87.71
Office Depot	7/23/10	Name badge for Tesa Becica	Bus cards,name,badges	\$ 10.96	\$ 10.96
Office Depot	7/23/10	Desk name plates	Bus cards,name,badges	\$ 84.43	\$ 84.43
Office Depot	7/23/10	Copy agenda/minute-Ellie	Printing/copying	\$ 9.37	\$ 9.37
even keel productions	7/23/10	Video 7/21/10 meeting	Videography	\$ 388.12	\$ 388.12
USPS	7/28/10	Quarterly Treasurers report	Postage	\$ 5.60	\$ 5.60
Office Depot	7/29/10	Batteries for recorder	Supplies	\$ 12.71	\$ 12.71
			Total for July	\$ 1,601.92	\$ 1,601.92
Prepared by Ron Forbes, Treasurer					

NORTH HILLS WEST NEIGHBORHOOD COUNCIL
1st QTR 2010-2011 BUDGET
Fiscal Year: July 1, 2010 - June 30, 2011

Outreach

Month of July 2010

		Description	Budgeted	Spent	Balance	YTD Total
MAT	Postage	Mailing for Meetings & Events	\$1,500.00	\$49.60	\$1,450.40	\$49.60
WEB	Website	Maintenance, Enhancement/Creation	\$1,800.00	\$0.00	\$1,800.00	\$0.00
ADV	Advertising	Advertising	\$600.00	\$0.00	\$600.00	\$0.00
ADV	General Neighborhood Outreach	General Outreach	\$750.00	\$0.00	\$750.00	\$0.00
BAN	Banners	Banners	\$100.00	\$0.00	\$100.00	\$0.00
MAT	Printing-Agendas, Newsletters	Agendas, Newsletters	\$1,000.00	\$0.00	\$1,000.00	\$0.00
MEE	Meeting Refreshments & Rent	Refreshments & space rental	\$625.00	\$25.42	\$599.58	\$25.42
PRI	Printing	Other printing	\$175.00	\$0.00	\$175.00	\$0.00
ELE	Elections	Election Expense	\$0.00	\$0.00	\$0.00	\$0.00
Sub Totals			\$6,550.00	\$75.02	\$6,474.98	\$75.02

Operation

Expense	Description	Budgeted	Spent	Balance	YTD Total
FAC	PO Box Rental	PO Box rental	\$0.00	\$0.00	\$0.00
UTI	Phone System	Council Phone	\$150.00	\$46.90	\$103.10
PRI	Printing/Copying	Printing/Copying	\$300.00	\$49.45	\$250.55
COM	Computer Software/Supplies	Software/Supplies	\$250.00	\$0.00	\$250.00
COP	Copying Expense	Copying	\$250.00	\$0.00	\$250.00
OFF	Office Supplies	Supplies	\$500.00	\$85.25	\$414.75
OFF	General Operations	General Operations	\$500.00	\$0.00	\$500.00
OFF	Equipment Purchase	Equipment Purchase	\$350.00	\$0.00	\$350.00
OFF	Business Cards/Nameplates/Badge	Cards/Nameplates/Badges	\$200.00	\$194.06	\$5.94
TAD	Staffing-Administrative	Staffing - Temps	\$625.00	\$0.00	\$625.00
VID	Videography	Video meetings	\$1,125.00	\$1,151.24	-\$26.24
Sub Totals			\$3,300.00	\$1,526.90	\$1,773.10

Communi

Expense	Description	Budgeted	Spent	Balance	YTD Total
CSE	Community Projects	Projects and Sponsorships	\$750.00	\$0.00	\$750.00
CSE	Community Events	Rentals etc	\$750.00	\$0.00	\$750.00
Sub Totals			\$1,500.00	\$0.00	\$1,500.00

Proposed North Hills West NC Budget FY 10/11

Funds		
Yearly Allocation	\$	45,000.00
Rollover	\$	-
Total	\$	45,000.00

Budget

	Category	Annual Total	
Codes		%	Total
100 Operations			
FAC	PO Box Rental		500
UTI	Phone Systems		600
PRI	Printing/Copying		1,200
COM	Computer Software/Supplies		1,000
COP	Copying Expense		1,000
OFF	Office Supplies		2,000
OFF	General Operations		2,000
OFF	Equipment-purchase & maintenance		1,400
RET	Retreat		0
OFF	Business Cards/Name Plates/Badges		800
TAC	Accountant Review		0
TAD	Staffing-Administrative/Apple One		2,500
TRC	Transcription		0
TRL	Translation		0
VID	Videography		4,500
	Sub Total	38.89%	\$ 17,500
200 Outreach			
ADV	Advertising		2,400
ADV	General Neighborhood Outreach		3,000
BAN	Banners		400
ELE	Elections		0
EVE	4th of July		0
MAT	Printing of agendas/newsletters		4,000
MEE	Meeting Refreshments & Space Rental		2,500
NAT	National Night Out		0
NEW	Newsletters		0
MAT	Postage		6,000
PRI	Printing		700
WEB	Website Maintenance/Enhancement/Creation		2,500
	Sub Total	47.78%	\$ 21,500
300 Community Improvement			
BEA	Tree Planting		0
CSE	Community Projects/Sponsorships		3,000
EMR	Emergency Preparedness		0
CSE	Community Events/rentals etc		3,000
LAF	Local Fire Station Ice Maker		0
LAP	Local Police Department Gym Equipment		0
LAU	Local Elementary School Computer Lab		0
LIB	Local Library Branch Books		0
MAY	Mayor's Day of Service Local High School Landscaping		0
MED	Median Beautification		0
MUR	Mural Restoration/Creation		0
REC	Local Rec & Parks Center New Furniture		0
SUR	Traffic Survey		0
	Sub Total	13.33%	\$ 6,000
400 Neighborhood Purpose Grants			
NON	Neighborhood Purpose Grant-Boys & Girls Club 501(3)c		0
LAU	Neighborhood Purpose Grant-LAUDS High School		0
	Sub Total	0.00%	\$ -

Grand Total

\$ 45,000

Budget Narrative:

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Codes **Description**

ADV	Advertisement
AUD	Audio Services
BAN	Banners
BEA	Beautification Project
CAT	Catering/Event Refreshments
CLE	Community Cleaning
COM	Computer Software/Supplies
COP	Copying Expense
CSE	Community Services
EDU	Educators/Trainers
ELE	Election Exp
EMR	Emergency Preparedness
EVE	Event Exp/Refreshments
FAC	Facilities - Related Fees
GRA	Graffiti Removal
LAF	LAFD Purchase
LAN	Community Landscaping
LAP	LAPD Purchase
LAU	LAUSD/Educational Support /Grant
LIB	Library Purchase
MAT	Material Distribution
MAY	Mayor's Day of Service
MED	Medians
MEE	Meeting Exp.
MUR	Murals
NAT	National Night Out
NEW	Newsletter Exp.
NON	Non Profit Support/Grant
NUS	NUSA Conference
OFF	Office Equip./Supplies
PAR	Parade
PCD	NC Pcard Transactions
PHO	Photocopier Lease
POS	Postage Exp.
PRI	Printing Exp.
REC	Rec & Parks Purchase
RET	Retreat Exp.
STO	Storage Rental
SUR	Surveys
TAC	Temps - Accounting
TAD	Temps - Administrative
TRC	Transcription
TRL	Translation
UTI	Utilities
VID	Videography
WEB	Website Exp

PROBABLE EXPENSES FOR SEPTEMBER 2010

<u>ITEM</u>	<u>SEPTEMBER</u>
Supplies (paper/ink/toner/etc)	250.00
Rent and Refreshments	200.00
Webmaster	200.00
Videographer	375.00
Printing/Copying	150.00
Printing/mailing	350.00
Council phone	50.00
Business cards	300.00
Equipment	400.00